

Exhibit 4

10-26-12 Fed forms on suspense for ID HAVA first time voter

This revised process will be done manually, there is insufficient time to print voter reg. ID cards or create a computer program. The process applies to registrants placed on suspense who submitted a federal voter registration form by the registration deadline, midnight on Oct. 9 2012, but there was insufficient information on the form to match the identification of the individual to satisfy the HAVA requirement for first time voters.

The total number of registrants in this universe is 1361. The process will be as follows:

1. These registrants are registered to vote.
2. On Monday, October 29, 2012, these registrants will be mailed a letter with a brief explanation for the letter, a recorder's certificate, and a brief instruction at the bottom of the letter for the boardworker.
 - Letter will say the individual is registered to vote.
 - As a first time voter, the voter should bring in this letter with one additional form of identification.
 - Letter will direct the voter go to his or her polling place on election day, November 6, 2012, which is located at _____.
 - Spanish language translation on the back of the letter.
3. The voter will receive a standard ballot, not a provisional if he or she brings the Recorder's certificate and another form ID. If no letter with the recorder's certificate at the bottom is presented, the voter will have to vote a provisional ballot.
4. The voter will surrender the letter to the boardworker. The boardworker will include the letter with the materials returned to the MCED after the polls close so as to ensure the voter registration database is updated to reflect that the voter has satisfied the first time voter HAVA requirement. The voter registration system will then generate a voter registration ID card.